

Name of the Office Branch : Special Acquisition Officer No.7, M.S.D.
Pratapgad Co. Op. Hos. Soci., Vinayak Apartment, Opp Haffkine, 1st floor, Parel Village
Mumbai- 12

Right to information and obligations of Public Authorities.
Information about Section 4 (1) (b) 1 to XVII

S.r. No.	Para	Remarks
I	The Particulars of its organization, functions and duties.	<p>Special Acquisition Officer No.7, Mumbai Suburban District. And He is assisted by One Awal Karkun, Three Clerks, 1 Peons. Their functions and duties are as under.</p> <ol style="list-style-type: none"> 1. Dealing with Land Acquisition Cases under section 11 of Land Acquisition Act, 1894. 2. Maintain Update Register of Land Acquisition Cases. 3. Asked required paper from subordinate offices i.e. Tahsildar, City Survey Officer, and Concern Acquiring Bodies. 4. Issue Notices under Section 9 (3)(4) to concern Land Owners. 5. Given para wise remarks and other required information in land Acquisition Reference, Writ petition, Court Commission. 6. Make Monthly Statement and periodicals. 7. To attend monthly meeting in the office of the Hon'ble Addl. Commissioner, Konkan Division. 8. To attend monthly meeting in the office of the Hon'ble Addl. Collector 9. To attend meeting in the office of Commissioner of Municipal Corporation whenever it held.
II	The powers and duties of its officers and employees	Maintain files of standing orders, circular, issued by Govt and other concern Authority and make the work as stated in the above remarks.
III	The procedure followed in decision making process including channels of supervision and accountability.	This office deals with land Acquisition proposals under Land Acquisition Act, 1894 and MRTP Act, 1966
IV	The norms set by it for the discharge of its functions.	The disposal of cases are done according to the land Acquiring Act, 1894 and MRTP Act, 1966

V	The rules regulations instruction, manuals and records held by it under its control or used by its employees for discharging its functions	<ol style="list-style-type: none"> 1. Land Acquisition Act, 1984 2. MRTP Act, 1966 3. The circular issued by the Government of Maharashtra time to time. 4. The order passed by the Hon'ble by the Supreme Court, High Court Bombay, City Civil Court etc. 																					
VI	The statement of the categories of documents that are held by it under its control	The Award declared by this office and the documents related to the award.																					
VII	The particulars of any arrangement that exist for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof :-	This office runs land Acquisition proceedings. The information is given to the Land owner and his advocate in person as per their request.																					
VIII	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible to the public.	Not applicable																					
IX	A directory of its offices and employees.	Office of the Special Acquisition Officer No.7, Mumbai Suburban District.																					
		Telephone :- 24174125																					
		<table border="1"> <thead> <tr> <th>Sr. No</th> <th>Name</th> <th>Designation</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>The post is vacant from 24/3/2009 (Addl. Charge given to Shri. B. P. Nukte, S.L.A.O. Matro Center. 3 Thane)</td> <td>S.L.A.O.7</td> </tr> <tr> <td>2)</td> <td>Shri. G. A. Sawant</td> <td>Awal Karkun</td> </tr> <tr> <td>3)</td> <td>Shri. D. S. Bhandare</td> <td>Clerk</td> </tr> <tr> <td>4)</td> <td>Shri. R. S. Gangal</td> <td>Clerk</td> </tr> <tr> <td>5)</td> <td>Post is Vacant</td> <td>Clerk</td> </tr> <tr> <td>5)</td> <td>Shri. D. B. Kadam</td> <td>Peon</td> </tr> </tbody> </table>	Sr. No	Name	Designation	1)	The post is vacant from 24/3/2009 (Addl. Charge given to Shri. B. P. Nukte, S.L.A.O. Matro Center. 3 Thane)	S.L.A.O.7	2)	Shri. G. A. Sawant	Awal Karkun	3)	Shri. D. S. Bhandare	Clerk	4)	Shri. R. S. Gangal	Clerk	5)	Post is Vacant	Clerk	5)	Shri. D. B. Kadam	Peon
		Sr. No	Name	Designation																			
		1)	The post is vacant from 24/3/2009 (Addl. Charge given to Shri. B. P. Nukte, S.L.A.O. Matro Center. 3 Thane)	S.L.A.O.7																			
		2)	Shri. G. A. Sawant	Awal Karkun																			
		3)	Shri. D. S. Bhandare	Clerk																			
		4)	Shri. R. S. Gangal	Clerk																			
5)	Post is Vacant	Clerk																					
5)	Shri. D. B. Kadam	Peon																					

X	The Monthly remuneration received by each of its officers and including the system of compensation as provided in its regulations.	As per the Government norms and Rules each <u>officer and employee is drawing the salaries</u>			
		Sr. No	Name	Designation	Pay Scale/Grade Pay
		1)	The post is vacant from 24/3/2009 (Addl. Charge given to Shri. B. P. Nukte, S.L.A.O. Matro Center. 3 Thane)	S.L.A.O.7	15600-39100 5400
		2)	Shri. G. A. Sawant	Awal Karkun	5200-20200 2800
		3)	Shri. D. S. Bhandare	Clerk Upgraded Scale	5200-20200 2800
		4)	Shri. R. S. Gangal	Clerk Upgraded Scale	5200-20200 2800
		5)	Post is Vacant	Clerk	5200-20200 1900
		6)	Shri. D. B. Kadam	Peon	4440-7440 1300
XI)	The buget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports of disbursements made.	In Acquisition cases compensation amount received from concern Municipal Corporation of Greater Mumbai (MCGM) & BEST and distributed it to the concern land owners etc.			
XII	The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programmes :-	Not applicable			
XIII	Particulars of recipients of concession, permits or authorization granted by it	Not applicable			
XIV	Details in respect of the information, available to or held by it, reduced in an electronic form:-	This facility is not available in this office.			
XV	The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room if maintained for public use :	Every Public member has right to inspect the file on payment of fees as prescribed in M.L.R. code rules and get the certified copies of the documents if any requires. Besides all officer are ready to clear up their doubts and to help the public members at the most possible extent.			
XVI	The names, designations and other particulars of the public information officers :	Shri. B.P.Nukte, Special Land Acquisition Officer.7, Mumbai Suburban District, Public Information officer (Addl Charge Given)			
XVII	Such other information as may be prescribed	Not applicable			