

## **Tahasildar No.1. Sanjay Gandhi Niradhar Yojana, Andheri**

### **Right to Information and Obligations of Public Authorities Information About (SGY) I To XVII**

Sr.No.	Para	Remarks
1.	The particulars of its organization functions and duties	Tahasildar No.1 (Sanjay Gandhi Niradhar Yojana), D.N. Road, Near Bhavans College, Andheri (W), Mumbai - 400 058.  <b><u>Implementation of Schemes :</u></b>  1) Sanjay Gandhi Niradhar Anudan Yojana 2) Shraavanbal Seva Rajya Nivruttivetan Yojana 3) Indira Gandhi Rashtriya Vrudhhapakal Nivruttivetan Yojana 4) Rashtriya Kutumb Arthasahayya Yojana
2.	The Powers and duties of its officers and employees.	As per Rules and Regulations set by the Government.
3.	The procedure followed in decision making process including channels of supervision and accountability.	After receiving applications Talathi (SGY) makes inquiry and submit reports. After Inquiry of Talathi, applications are put up in quarterly meeting for approval of committee set by the government.
4.	The norms set by for the discharge of its functions.	As per the Rule fix by the Govt. for the Schemes.
5.	The rules, regulations, instructions and manual records held by it or under its control or used by its employees for discharging it functions.	Government Resolutions & Circulars (G.R) issued by the Govt. from time to time.
6.	The statement of the categories of documents are held by it or under its control.	Khatavani, Cash Book Registers, Files of Audit Reports and Para and Cases of Beneficiaries.
7.	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.	8 Committees have been formed with 8 members each. 6 Local Representatives suggested by Guardian Minister of the District and 1 government representative (BMC Officer) & 1 Tahasildar (SGY) as a Member Secretary.

Sr.No.	Para	Remarks
8.	A statement of the boards, councils, committees and other bodies consisting of Two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards , councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.	Committee has been formed with 8 members , 6 Local Representatives suggested by Guardian Minister of the District and 1 Government Representative (BMC Officer of concerned Committee Ward) & 1 Tahasildar (SGY) as a Secretary.
9.	A directory of its officers and employees.	<p>1.Shri. A.G. Sapkal Tahasildar (SGY) Andheri Ph.No. - 9370659094</p> <p>2. Lapsed Post Naib Tahasildar</p> <p>3.Lapsed Post Deputy Accountant</p> <p>4.Shri.B.B.Kapase Talathi Ph.No. - 9821087789</p> <p>5.Shri.S.B.Ghadigaonkar Talathi Ph.No. - 8652725656</p> <p>6.Smt.Rekha S. Butte Clerk – Typist Ph.No. - 8108449935</p> <p>7. Shri. Sampat N. Agav Clerk – Typist Ph. No - 9049210744</p> <p>9. Smt. N.V.Koli Peon Ph.No. - 8082600032</p> <p>10.Smt.Kalpana S. Chavan Peon Ph.No. - 8689807744</p>

<p>10.</p>	<p>The monthly remuneration received by each of its officers and employees including in the system of compensation as provided in its regulations.</p>	<p>1. Shri. A.G. Sapkal  Tahasildar (SGY) Andheri  Date of Joining - 07/03/2014  Pay Band - 9300 - 34800  Grade Pay - 5000/-  Gross Salary - 54216/-</p> <p>2. Lapsed Post  Naib Tahasildar  Date of Joining  Grade Pay  Gross Salary</p> <p>3. Lapsed Post  Deputy Accountant  Date of Joining  Grade Pay  Gross Salary</p> <p>4. Shri. B. B. Kapase  Talathi  Date of Joining – 01/06/2013  Pay Band - 9300 - 34800  Grade Pay - 4400/-  Gross Salary - 49356/-</p> <p>5. Shri. S. B. Ghadigaonkar  Talathi  Date of Joining – 01/06/2013  Pay Band - 5200 - 20200  Grade Pay - 2400/-  Gross Salary - 25732/-</p> <p>6. Smt. Rekha S. Butte  Clerk – Typist  Date of Joining - 05/07/2012  Pay Band - 5200 - 20200  Grade Pay - 1900/-  Gross Salary - 19483/-</p> <p>7. Shri. Sampat N. Agav  Clerk - Typist  Date of Joining - 15/07/2014  Pay Band - 5200 - 20200  Grade Pay - 1900/-  Gross Salary - 18379/-</p>
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11.	The Budget allocated to each of its agency indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	Not Applicable
12.	The manner of execution or subsidy programmes including the amounts allocated and the details of beneficiaries of such programmes.	Not Applicable
13.	Particulars of recipients of concession, permits or authorizations granted by it.	Not Applicable
14.	Details in respect of the information available to or held by it, reduced in an electronic form	Social Welfare Schemes related Government Resolutions and Circulars are available on the portal of Government of Maharashtra in the section of Social Justice and Special Assistance Department.
15.	The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use.	Necessary information is provided during the office working hours prescribed by the Government. Library or reading room is not available.

16.	The names, designations and other particulars of the public information officers	Shri. A.G. Sapkal , Tahasildar (SGY) Andheri Appellate Authority  Shri. B.B.Kapase, Talathi (SGY) Andheri Information Officer
17.	Such other information may be prescribed	Nil

Tahasildar (SGY) Andheri