

Tahasildar No.2, Sanjay Gandhi Yojana, Borivali

Right to information and obligations of Public Authorities Information about (SGY) I to XVII

Sr.No	Para	Remarks
1.	The particulars of its organization functions and duties	Tahasildar No.2, Sanjay Gandhi Yojana, Eksar, C.K.P. Colony, Opp. Ganesh Mandir, Borivali (W), Mumbai 92.
2	The Powers and duties of its officers and employees.	Rules and Regulations as per
3	The procedure followed in decision making process including channels of supervision and accountability.	Inquiry by talathi on the spot after application available.
4	The norms set by ot for the discharge of its functions.	The Rule fix by Govt.for the Scheme.
5	The rules, regulations, instructions, manuals records held by it or under its control or used by its employees for discharging it function.	Govt. resolutions & circulars (G.R.) issued by the Govt. time to time.
6	The statement of the categories of documents that are held by it or under its control	Cash book registers, files audit report & Para.
7	The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof.	Committee will be formed with 8 members 1-President Appointed by Palak Mantri, 5- Non Govt., 2-Govt. Officers.
8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public,	Committee will be formed with 8 members 1- Appointed by Palak Mantri, 5-Non Govt., 2-Govt. Officers.
9	A directory of its officers and employees.	1) Shri.S.R.Nakhwa, Tahsildar No.2, S.G.Y.Borivali. (Additional charge)

		<p>2) Smt. R.R.Bhatkar Deputy Accountant 9300-34800 PB-2</p> <p>3) Shri. Shri.M.K.Palekar. Clerk cum typist 5200-20200 PB-1</p> <p>4) Shri. G.D.Funde. Clerk cum typist 5200-20200 PB-1</p> <p>5) Shri A.M.Dhawan. Talathi 5200-20200 PB-1</p> <p>6) Shri R.V.Jadhav Peon 5200-20200 PB-1s</p> <p>7) Smt.A.S.Vibhute. Peon 5200-20200 PB-1s</p>
10	The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.	<p>1) Smt. R.R.Bhatkar Deputy Accountant 9300-34800 PB-2</p> <p>2) Shri. Shri.M.K.Palekar. Clerk cum typist 5200-20200 PB-1</p> <p>3) Shri. G.D.Funde. Clerk cum typist 5200-20200 PB-1</p> <p>4) Shri A.M.Dhawan. Talathi 5200-20200 PB-1</p> <p>5) Shri R.V.Jadhav Peon 5200-20200 PB-1s</p> <p>6) Smt.A.S.Vibhute. Peon 5200-20200 PB-1s</p>
¹ 11.	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	Not applicable.

12	The manner of execution or subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes :-	Not applicable
13	Particulars of recipients of concession, permits or authorizations granted by it.	Not applicable
14	Details in respect of the information available to or held by it, reduced in an electronic form	----
15	The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use.	Necessary information is provided during the office working hours. Library or reading room are not available.
16	The names, designations and other particulars of the public information officers.	1) Shri.S.R.Nakhwa, Tahasildar No.2, Sanjay Gandhi Yojana, Borivali. Appealate Information Officer. 2) Smt. R.R.Bhatkar, Dy.Accountant Public Information Officer.
17	Such other information as may be prescribed.	Nil.